

Form provided courtesy of Lokken & Associates

Law Firm Letterhead

Attorneys at Law

Address, Phone, etc.

September 3, 2004

CLIENT
Murray, UT 84107

Dear Mark:

You have a permanency hearing coming up on ____ **(date)** ____ at ____ **(time)** ____, before Judge Behrens at 210 West 10000 South, Sandy, in your case currently pending in the Third District Juvenile Court. Please contact your attorney, ATTORNEY, prior to that day to inform her of your current situation and to enable her to address any questions or concerns you may have regarding this hearing. If ATTORNEY is not available when you call, please ask to speak with her paralegal, _____..

Sincerely,

(Paralegal)
Firm